



Rotherham Together Partnership – Strategic Partnership Group

Terms of Reference

1. Purpose of the group

- Provide strategic direction in overseeing the delivery of the Rotherham Plan and other key borough-wide strategies focused on shared priorities.
- Ensure a consistent and effective approach is taken, across partnership bodies, to addressing complex or cross-cutting issues.
- Provide a forum for mutual support, constructive challenge and intelligence sharing.
- Ensure that the direction provided by Rotherham Together Partnership (RTP) takes account of the breadth of stakeholder perspectives within Rotherham, as well as agreed equalities objectives.

2. Responsibilities

- Oversee delivery of the Rotherham Plan, assessing progress towards agreed objectives and milestones, and taking action as required.
- Receive reports from partnership bodies to ensure that their plans and activities align with and contribute to the delivery of the Rotherham Plan.
- Maintain an overview of key borough-wide thematic plans and strategies, ensuring there is clear accountability for delivery and evidence of impact.
- Develop and oversee a risk register, setting out and assessing shared risks across the partnership.

3. Membership

Membership of the Strategic Partnership Group will comprise:

- The leader of Rotherham MBC (as chair)
- The chair and one other representative (from a different organisation to the chair), from the following local partnership bodies:
 - Health and Wellbeing Board
 - Safer Rotherham Partnership
 - Business Growth Board
 - Children and Young People's Partnership
 - Cultural Partnership Board
- The chair of the Ambition Rotherham Board



Rotherham Together Partnership – Strategic Partnership Group

Terms of Reference

- The chair of the RTP Chief Executive Officer (CEO) Group
- One representative from Voluntary Action Rotherham
- The chairs of the two safeguarding boards (Safeguarding Adults Board and Safeguarding Children Partnership) will also be invited to attend meetings of the Group.

4. Relationship with other bodies

- The partnership bodies listed in section 3 above will provide regular reports to the Group on progress relating to agreed actions and shared priorities.
- The Partnership Safeguarding Chairs (PSC) Group will report into the group biannually on progress.
- RTP's CEO Group will support the Group in ensuring delivery of agreed actions.
- Other partnership bodies or multi-agency groups will initially report into or raise issues via the CEO Group, PSC Group or the partnership bodies listed above.

5. Meeting style and structure

- The Group will meet quarterly, with two business meetings a year and two meetings linked to wider partnership events.
- In the absence of the chair, the chair will nominate, wherever possible in advance, an alternative chair for that meeting.
- The chair should be informed of any apologies in advance of the meeting.
- A quorum for meetings is two thirds of the total membership, including the chair. The two safeguarding chairs will not contribute towards the quoracy of the meeting. Deputising is not permitted.
- Non-members may attend the meeting with the agreement of the chair.
- The chair will agree the agenda prior to the meeting, based on the agreed terms of reference and topics escalated from the partnership bodies set out in section 3.
- Additional items may be tabled at the meeting in exceptional circumstances at the discretion of the chair.
- Minutes will be circulated to all members with the agenda and paperwork.

Rotherham Together Partnership – Strategic Partnership Group

Terms of Reference

6. Conduct and ethos

- In all aspects of its operation and activities, Rotherham Together Partnership is committed to good governance and high ethical standards, based on the Nolan principles:
 - Selflessness
 - Integrity
 - Objectivity
 - Accountability
 - Openness
 - Honesty
 - Leadership

- In addition, the partnership has agreed principles that guide its approach:
 - Connecting organisations and people to share knowledge, skills and resources
 - Building confident and cohesive communities, where people from different backgrounds can come together
 - Creating opportunities that benefit all residents, particularly those who are most disadvantaged

7. Review

- These terms of reference will be reviewed by the Group annually.